



November 10, 2020 1:00pm via Zoom.

<https://us02web.zoom.us/j/82255928980?pwd=eTgrVVVBalg5bXp5b040d0JhWExSdz09>

Zoom Call In: (669) 900-6833

Meeting ID: 822 5592 8980

Passcode: 1911

1. **Call to Order, roll call, establish a quorum.**
2. **Meeting Minutes from previous meeting.**
3. **Training Classes Review (See Attachment)**
 - a. **Classes completed**
 - b. **Classes Scheduled/Unscheduled**
4. **Scholarships Review (See attached)**
 - a. **\$14,896.11 used or approved for scholarships.**
 - b. **\$21,856.89 remaining for FY2021. (\$8,103.89 for 2020).**
5. **2021 Grant New Business:**
 - a. **Website – Rob**
 - b. **Credentialing Equipment Sgt. Lovins**
 - c. **COVID-19 Planning – What if scenarios for C-19 class/scholarship cancellations.**
 - i. **Equipment Purchase go to list?**
6. **Board Member Elections (See attached elections packet)**
7. **Bylaws Review (See attached)**
8. **Old Business:**
9. **Next Meeting – February 9, 2021 10:30am to 12:30pm, 3rd FY 2021 Quarterly Meeting**
 - a. **Determine Location or virtual.**
10. **End of meeting**

Important Meeting Dates

February 9, 2021 10:30am to 12:30pm 3rd FY 2021 Quarterly Meeting

March 16, 2021 10:30am to 12:30pm FY2022 Grant Meeting

May 11, 2021 10:30am to 12:30pm 4th FY 2021 Quarterly Meeting

Aspen ● Avon ● Basalt ● Blue River ● Breckenridge ● Carbondale ● Colorado State Patrol ● Dillon ● Eagle ● Eagle County ● Frisco ● Garfield County ● Glenwood Springs ● Lake County ● Leadville ● Meeker ● New Castle ● Parachute ● Pitkin County ● Rangely ● Rifle ● Rio Blanco County ● Silt ● Silverthorne ● Snowmass Village ● Summit County ● Vail



I-70 West Training Region

Meeting Minutes

August 11, 2020 Quarterly Grant Meeting
Zoom

Minutes pending approval at the next meeting.

1. The meeting was called to order at 1033, a quorum was not established.

Board Members Present at Meeting:

Sgt. Todd Haller – Fiscal Agent/Treasurer

Sgt. Jonathon Lovins – Eagle County Board Member, Secretary

Sheriff Amy Reyes – Lake County Board Member

Lt. Mike Reist – Rio Blanco County Board Member

Several agency representatives were in attendance via the Zoom Call.

2. The June 9, 2020 Meetings minutes were approved by the board members and agency representatives in attendance.

3. Review of 2020 Grant:

- a. Rob presented on the status of the 2020 grant. Rob explained that all but \$2.00 in program delivery funds were used. The grant closed June 30 with several last-minute reimbursements for equipment being processed and approved by POST.

4. Review of 2021 Grant.

- a. Rob presented a worksheet listing the current grant classes and scholarships. The worksheet is attached to these minutes for review. There is \$89,740.00 dollars in training class funds with nine classes scheduled. There is \$36,753.00 in scholarship funding.
- b. The board and agency representatives reviewed the currently approved scholarships.
 - i. Rangely PD was approved for \$1,788.00 to attend FBI Leeda SLI in November.
- c. Sgt. Lovins presented on two scholarships for officers to attend training.
 - i. \$1,050.00 for (Details to follow)
 - ii. \$3,550.00 for (Details to follow)
 - iii. The scholarships were discussed, with a quorum not present, the scholarships will be emailed to the scholarship committee (Board Members) for vote.
- d. Sgt. Haller presented on the idea that the region should consider reducing the maximum percentage of scholarship funding for any single agency to 10 percent from 15 percent. Sgt. Haller stated that more agencies will likely be requesting funding and that by reducing the single agency benefit there will be more funds to spread out to other

agencies. Sgt. Lovins also presented that the funding decision should consider the requesting agencies overall budget and not just a set amount per agency.

Rob advised that the allowable amount per agency would be:

10 Percent = \$3,675.30

15 Percent = \$5,512.95

Sgt. Haller motioned to amend the guideline to 10 percent, Sheriff Reyes seconded the motion asking that the board reevaluates during the year. A vote took place of the present board members, at the time Rob incorrectly thought we had a quorum, after review of the bylaws a quorum was not present. Sgt. Haller, Lt. Reist, and Sheriff Reyes voted in favor of the motion. Sgt. Lovins voted no. Since there was not a quorum the motion to amend the guidelines did not pass.

5. 2021 Grant New Business:

a. Speak Up Reach Out of Eagle County

Erin Ivie of Speak Up Reach Out (SURO) of Eagle County presented in the meeting about funding for training in regards to suicide prevention and mental health. Erin said that if there was an agency that wanted to partner with SURO and provide training in Eagle County that they could work together along with the I-70 West Post Grant Training Region.

6. Old Business:

a. On Going Equipment Discussion

Rob provided a copy of the equipment report filed with POST on June 30, 2020.

There was no additional discussion.

7. Business not on the agenda:

a. Sgt. Haller mentioned that having a list of instructors would be helpful in the newsletter.

Sgt. Haller and Erin Ivie had previously compiled a list of instructors. Rob said he would include that in the newsletter.

8. Next Meeting

a. The next meeting is scheduled for November 10, 2020 10:30am to 12:30pm, this will be the 2nd Quarterly Meeting. This will also be the meeting where board members are elected. The meeting will be virtual.

9. End of Meeting

a. The meeting was adjourned with all members in favor.

Respectfully Submitted on August 12, 2020

By Rob Glassmire, I-70 West Training Region Coordinator on behalf of
Sgt. Jonathan Lovins, Avon PD, I-70 West Training Region Secretary

Fiscal Year 2021 Training Classes

Title of Class	Approved Amount	Date
Training #3 - Empathy Based Interrogation Training/ Technology	\$20,000.00	November 2-4, 2020
Training #9 - Tactical Combat Casualty Care (Fall Class)	\$4,320.00	November 9-10, 2020
Training #6 - Patrol Response to High-Risk Crimes In-Progress	\$12,300.00	2021
Training #7 - Search and Entry Techniques for Patrol Officers	\$12,300.00	2021
FBI LEEDA Supervisory or Command or Executive	\$10,800.00	2021
Training #10 - Tactical Combat Casualty Care (Spring 2021 class)	\$4,320.00	Spring 2021
Training #11 - Optimal Performance Under Stress	\$10,200.00	Fall 2020
Training #12 - Carbine Instructor	\$9,750.00	Spring 2021
Training #1 - Advanced Crisis Intervention Team Training (two single day classes)	\$5,750.00	Fall 2020

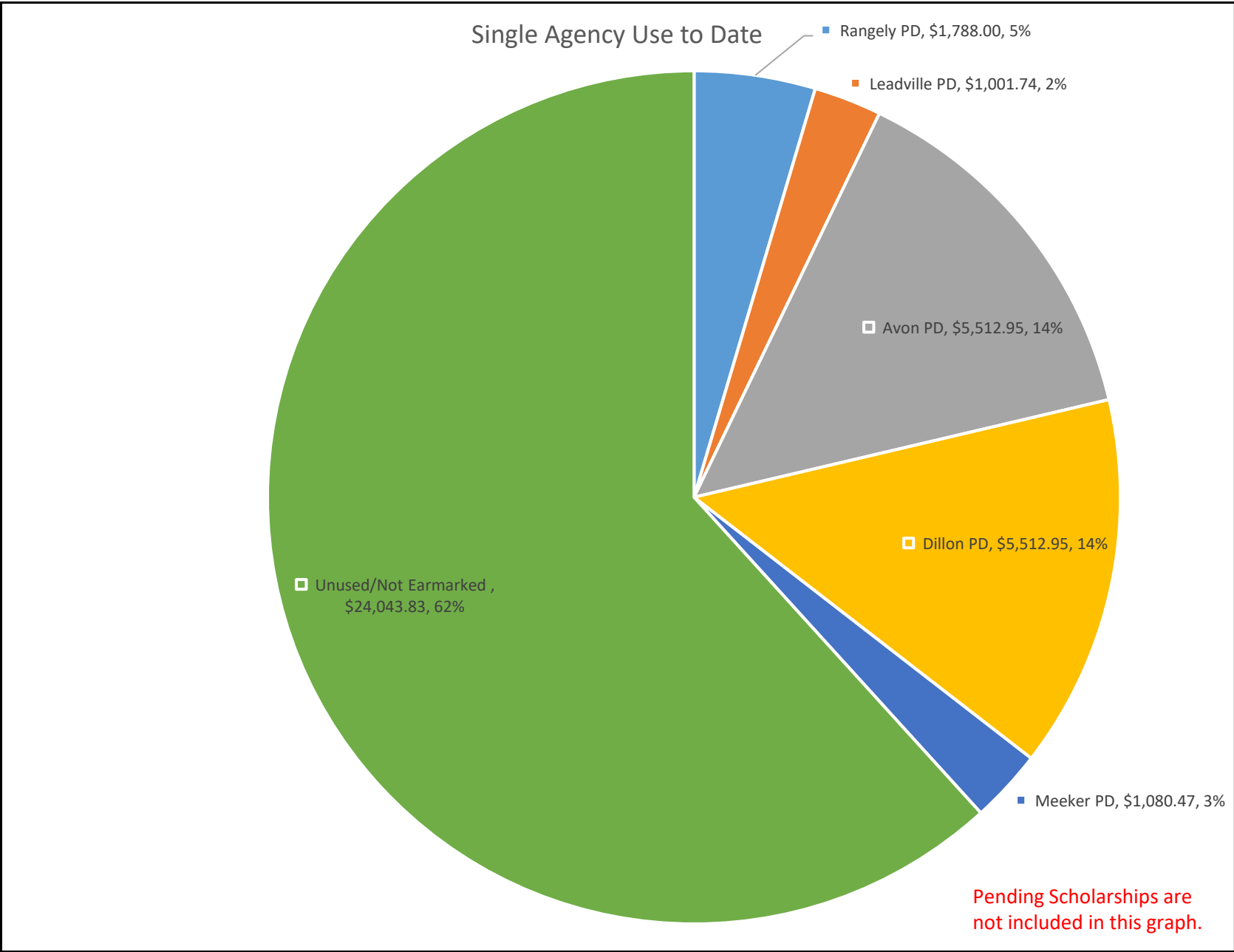
I-70 WEST POST Grant Training Region
Scholarships Tracking Revised 9/28/2020

Agency	Scholarship Details	Amount Requested	Amount Approved	Amount Used
Rangely PD	2 Officers to FBI Leeda SLI in November approved May 2020	\$1,788.00	\$1,788.00	\$0.00
Leadville PD	2 Officers to REID in August	\$1,001.74	\$1,001.74	\$1,001.74
Avon PD	1 Officer to Rocky Mountain Command College in September	\$1,000.00	\$1,000.00	\$0.00
Avon PD	2 Sergeants to Police Response to Active Shooter in October	\$2,326.00	\$2,326.00	\$2,326.00
Dillon PD	2 Officers to Defense Technologies 4 Day less lethal in December	\$2,518.00	\$2,518.00	\$0.00
Dillon PD	1 officer to Handgun Optic/Reflex sight instructor in October	\$585.00	\$585.00	\$0.00
Dillon PD	1 officer to NVG Train the Trainer in October	\$2,662.85	\$2,409.95	\$0.00
Meeker PD	FBI Leeda ELI	\$1,080.47	\$1,080.47	\$0.00
Avon PD	Basic SRO School	\$1,165.00	\$1,093.47	\$0.00
Avon PD	4 Day Less Lethal Instructor	\$1,192.00	\$1,093.48	\$0.00
Remaining Scholarship Funds for 2020 (Not including Pending Scholarships)				\$8,103.89
Remaining Scholarship Funds for FY2021 (Not including Pending Scholarships)				\$21,856.89

Black Font = Approved Scholarships
Red Font = Pending Scholarships

Current Guideline Rule: 15 percent maximum per agency of all Scholarship Grant
15% of \$36,753.00 = \$5,512.95

I-70 WEST POST Grant Training Region
Scholarships Tracking Revised 9/28/2020



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November 10, 2020 Board Member Election Packet

The I-70 West Training Region consists eight members of law enforcement staff of agencies withing the I-70 West Training Region. One board member to represent the county they work in and one chairperson at large. The treasurer is a member from the fiscal agency and is not elected annually.

Current Board Members:

Chairperson (at large) – Chief Mike Kite, Silt Police Department

- 2-year term started 11/13/2018

Treasurer (Fiscal Agency) – Sgt. Todd Haller, Snowmass Village PD.

Eagle County - Sgt. Jonathan Lovins, Avon Police Department (Secretary)

- 1st 1-year term – 2018-2019
- 2nd 1-year term – 2019-2020
- Secretary 2-year term – 2018-2019.

Garfield County – Chief Sam Stewart, Parachute PD

- 1st 1-year term – 2018-2019
- 2nd 1-year term – 2019-2020

Lake County – Sheriff Amy Reyes, Lake County Sheriff's Office

- 1st 1-year term – 2018-2019 (Started Feb 5, 2019)
- 2nd 1-year term – 2019-2020

Pitkin County – Undersheriff Alex Burchetta, Pitkin County Sheriff's Office

- 1st 1-year term – 2018-2019
- 2nd 1-year term – 2019-2020

Rio Blanco County – Lt. Mike Reist, Rio Blanco County Sheriff's Office

- 1st 1-year term – 2018-2019
- 2nd 1-year term – 2019-2020

Summit County – Lt. Thomas Whelan, Summit County Sheriff's Office

- 1st 1-year term – 2018-2019
- 2nd 1-year term – 2019-2020

Bylaws Excerpts:

Governing Committee position.

Governing Committee positions shall be filled by nomination and election of members every year during the 2nd quarterly meeting of the fiscal year. The Governing Committee person's term begins at the adjournment of the 2nd Quarterly meeting.

Re-Election of Governing Committee Positions

Nothing in these bylaws shall be interpreted as restricting a governing committee member from being re-elected to consecutive terms in office.

Board Member Elections:

Chairperson (at large) – Peace Officer in I-70 West Training Region

- 2-year term November 2020 – November 2022.

Eagle County – Eagle County 1-year term November 2020 – November 2021.

Garfield County – Eagle County 1-year term November 2020 – November 2021.

Lake County – Eagle County 1-year term November 2020 – November 2021.

Pitkin County – Eagle County 1-year term November 2020 – November 2021.

Rio Blanco County – Eagle County 1-year term November 2020 – November 2021.

Summit County – Eagle County 1-year term November 2020 – November 2021.

Secretary – Elect one board member to serve as secretary for 2-year term.

**BYLAWS OF
I-70 West POST Grant Training Region
MEMBERSHIP & GOVERNANCE COMMITTEE**

PURPOSE

Section 1

The I-70 West Grant Training Region was created by the Peace Officer Standards and Training Office (POST) for the purpose of distributing funding to provide training to Colorado peace officers through awards from POST to the fiscal agent of the I-70 West Grant Training Region. POST funding was created under the authority of SB 03-103 and defined in C.R.S., 24-31-303 (2)(b) & (3), C.R.S. 24031-310 and C.R.S. 42-3-304 (24).

The purpose of the I-70 West Training Region Governance Committee is to coordinate and facilitate law enforcement training on behalf of peace officers that serve Summit, Eagle, Lake, Garfield, Pitkin, and Rio Blanco Counties.

Section 2

FISCAL YEAR

The Fiscal Year of the I-70 WEST TRAINING REGION shall begin on first day of July and end on the last day of June in each year.

Section 3

Membership Eligibility

Any government agency that employs at least one peace officer shall be considered a member of the I-70 West Post Grant Training Region. State agencies employing peace officers in the region will also have membership privileges so long as the agency representative to the I-70 West Post Grant Training Region is primarily assigned to perform peace officer responsibilities in the I-70 West Post Grant Training Region.

Section 4
GOVERNANCE COMMITTEE
DUTIES AND COMPOSITION
ELECTIONS

Duties and Composition. All of the activities and functions of the I-70 West POST Grant Training Region shall be managed and conducted by the governing committee. No single agency or organization will be simultaneously represented by more than one governing committee member.

Governing Committee (Board): The Governing Committee will consist of members of law enforcement staff of agencies within the I-70 West Training Region. The Governing Committee will consist of not less than 8 members. If a county representative governing committee member is not able to attend a meeting than the governing committee member may appoint a designee from their county to attend and vote in their absence.

- One member at large from any county in the I-70 West Training Region who shall serve as chairperson to the governing committee.
- One member from the fiscal agency who will also serve as the treasurer.
- One member from Eagle County.
- One member from Garfield County.
- One member from Lake County.
- One member from Pitkin County.
- One member from Rio Blanco County.
- One member from Summit County.

Chairperson. The chairperson will be selected by a majority vote of the membership. The chairperson shall, (subject to the supervision of the Fiscal Agent and POST), be the chief executive officer of committee and shall have general and active control of its affairs and business and general supervision of its members. Any action taken in this capacity shall be approved by the governing committee and the fiscal agent and POST (if applicable). The chairperson is responsible for establishing the committee's meeting calendar and agenda, chairing meetings and delegating tasks. The chairperson shall be a member of the governing committee. The chairperson shall serve for a period of two years. The chairperson shall be a peace officer.

Secretary. The secretary will be selected by a vote of the Governing Committee each year following the election of governing committee members. The Secretary shall have the responsibility for the preparation and maintenance of minutes of the Governing Committee meetings and other records and information required to be kept by the Governing Committee. The secretary shall serve a term of two years. The secretary shall be a member of the governing committee. The secretary shall serve as the chairperson in the absence of the treasurer or chairperson.

Treasurer. The treasurer shall be a member of the fiscal agent's staff appointed by the chief executive of the fiscal agent. The treasurer and fiscal agent shall have general supervision over the care and custody of POST funds. The treasurer and fiscal agent is responsible for proper distribution of POST training funds, maintenance of all financial records, completion of POST required reports and reporting the status of grant funds to the governing committee. The treasurer shall abstain from voting on routine matters before the governing committee unless the treasurer is acting as the chairperson or the treasurer's vote is needed to break a tie. The treasurer shall serve as the chairperson in the absence of the elected chairperson.

The fiscal Agent/treasurer shall keep or cause to be kept full and accurate accounts of all receipts and disbursements of the I-70 WEST TRAINING REGION and whenever required by the governing committee shall render financial statements of POST funding. The treasurer's term shall be as long as the fiscal agent agency shall serve the term as long as Fiscal Agent remains the Fiscal Agent.

The Treasurer/Fiscal Agent shall have the authority to delegate the duties and tasks of the treasurer to an employee or contract employee of the fiscal agent that shall serve to assist the with the functions of the governing committee to include meeting minute preparation, meeting agenda preparation, and overall program delivery of the I-70 West Post Grant Training Region grant.

Governing Committee position.

Governing Committee positions shall be filled by nomination and election of members every year during the 2nd quarterly meeting of the fiscal year. The Governing Committee person's term begins at the adjournment of the 2nd Quarterly meeting.

Positions Vacated Prior to Term Expiration.

An announcement of vacancy shall be sent to each agency representative of the appropriate county with the vacancy within the I-70 WEST TRAINING REGION.

Agency representatives may nominate or self-nominate a qualified person for review and approval by the members of the governing committee. Committee Board members shall assume their official duties immediately following the appointment and shall serve until the term expires.

A vacancy in the position of Chairperson will be filled by appointment of the governing committee and the appointed term will end at the next scheduled 2nd Quarterly (fiscal year) meeting of the I-70 West Post Grant Training Region. All elections occur during the 2nd Quarterly meeting.

Re-Election of Governing Committee Positions

Nothing in these bylaws shall be interpreted as restricting a governing committee member from being re-elected to consecutive terms in office.

Section 5

GOVERNANCE COMMITTEE MEETINGS AND VOTING

Meetings of the Committee. The Governing Committee will meet a minimum of four times per year, with the expectation that additional meetings may be required to adequately fulfill all the obligations and duties required.

Notice of Meetings. Notice of a meeting, whether regular or special, shall include the place, date and time of the meeting and shall be distributed no fewer than 10 days in advance of the meeting. Notices shall be posted by email to each law enforcement agency department head/agency representative within the I-70 West POST Grant Training Region. Notices of a special meeting shall include a description of the purpose for which the meeting is called. Notice of elections shall include a description of the matter that must be voted on.

Special Meetings: A special meeting of the Governing Committee may be called by the Committee of directors or by the direction of the Chairperson of the Committee.

Voting by Governing Committee Members. All acts and resolutions of the governing committee shall be deemed adopted upon a favorable vote of a majority of the votes cast by committee members qualified to vote. A committee member entitled to vote may vote or otherwise act in person or by phone if they are unable to attend a meeting in person.

Quorum. A quorum of the Governing Committee shall consist of not less than a majority of the members of the Committee. If a quorum is not present at any meeting of the Committee, those present may adjourn the Governing Committee meeting to a later date.

Service in Good Standing: Governing Committee members shall be considered in good standing if he/she adheres to the I-70 WEST TRAINING REGION by-laws, actively participates in I-70 WEST TRAINING REGION meetings and duties, and adheres to the I-70 WEST TRAINING REGION attendance policy. Committee members who fail to serve in good standing are subject to removal by the Governing Committee by a majority vote of its members. Committee members shall regularly attend Governance Committee meetings.

I-70 WEST TRAINING REGION Committee Attendance Policy. All Committee members shall regularly attend I-70 WEST TRAINING REGION committee meetings. Board members who have missed two (2) or more regularly scheduled meetings during the fiscal year are subject to removal by a vote of the Governing Committee. Governing Committee meeting attendance shall be recorded in the Minutes of the meeting.

Section 6
GOVERNANCE COMMITTEE

Conflict of Interest. I-70 West Training Region wishes to avoid any conflict of interest in its grant making and its role as a region provider as well as to avoid, wherever possible, any appearance of such conflict. Accordingly certain guidelines have been established for the Governance Committee who have significant decision-making authority regarding the resources available to the I-70 West Training Region.

No Governance Committee member will take part in any I-70 WEST TRAINING REGION decision that benefits him or her or his immediate family, or that directly affects any privately funded organization in which he or she has any formal relationship.

A conflict of interest may occur if an interest or activity influences or appears to influence the ability of an individual to exercise objectivity or impairs the individual's ability to perform his or her responsibilities in the best interests of I-70 WEST TRAINING REGION.

Non-Discrimination. I-70 West Training Region shall make its services, facilities and program available to all persons regardless of race, age, religion, color, creed, national origin, sex, sexual orientation, military status or disability and I-70 West Training Region shall not discriminate in any way.

Section 7
Amendments

These bylaws may be amended by a majority vote of members present at any regular or special meeting. Written notice setting forth the proposed amendment or summary of the changes to be effected thereby shall be given to each member/agency representative within 10 days of the proposed amendment vote.

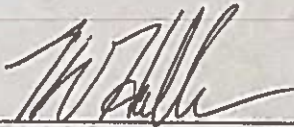
Section 8
Adoption of Bylaws

We, the undersigned, attest that the I-70 West POST Grant Training Region Membership approved these bylaws, and hereby do, adopt the foregoing Bylaws, consisting of the 5 preceding pages, as the Bylaws of the I-70 West POST Grant Training Region.

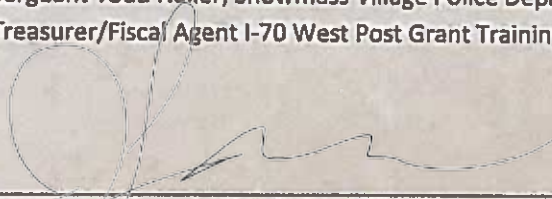
ADOPTED AND APPROVED by the I-70 West Post Grant Training Region Membership on this 13th day of November 2018.



Assistant Chief Nicola Erb, Breckenridge Police Department
Chairperson I-70 West Post Grant Training Region



Sergeant Todd Haller, Snowmass Village Police Department
Treasurer/Fiscal Agent I-70 West Post Grant Training Region



Sergeant Jonathan Lovins, Avon Police Department
Secretary, I-70 West Post Grant Training Region